

**Purley on Thames Parish Council  
Minutes of the Finance and Governance Committee Meeting  
Held on Thursday 3<sup>rd</sup> April 2025**

**In the Parish Office, Goosecroft**

Commencing 6:00pm and concluding at 6:32pm

**Present:** Councillors M. Bishop, J. Langford, G. Nyamie, G. Rolfe, R. Wallace (Chairman)

**In attendance:** Sharon Way (Clerk)

**F&G 25/23 APOLOGIES FOR ABSENCE**  
None.

**F&G 25/24 DECLARATIONS OF INTEREST**  
None.

**F&G 25/25 PUBLIC FORUM**  
No members of the public were in attendance.

**F&G 25/26 MINUTES OF MEETING**  
Cllr Wallace invited comments on the minutes of the meeting held on Thursday 6<sup>th</sup> March 2025. No comments were made.

Following a proposal from Cllr Nyamie and seconded by Cllr Bishop it was:

**RESOLVED: Approval and adoption of the minutes of the meeting, Thursday 6<sup>th</sup> March was AGREED.**

The minutes of the meeting, Thursday 6<sup>th</sup> March were duly signed by Cllr Wallace.

**F&G 25/27 MATTERS ARISING FROM THE MINUTES OF THURSDAY 6<sup>th</sup> MARCH**  
None.

**F&G 25/28 CLERK'S REPORT**  
The Clerk stated that the VAT return for the third quarter has been submitted, and work is ongoing for the fourth quarter submission.

The Clerk stated that the £10,000 grant from the Rural England Prosperity Fund for Village Halls and Community Buildings, allocated for double glazing installation at the barn, has been received and that a cheque has been raised for the grant awarded to the Singing For Fun community group, as agreed at the full council meeting on 18 March.

The Clerk stated that a reminder has been sent to Jonathan Ford regarding the upcoming PSSC rent increase, effective from 1 April 2025 to 31 March 2026 and that receipt has been acknowledged.

The Clerk updated members on the bungalow tenancy.

The Clerk stated that the disabled toilet has been fully reinstated at a cost of £4,391 and that the insurance company had agreed to cover the cost less excess.

The Clerk stated that the upgraded CCTV system had been installed and was operating well.

Members discussed the recent damage to the toilet door handle. The Clerk confirmed that this incident had been recorded on the CCTV system, occurring at approximately 2:30am.

The Clerk stated that the solar panel cricket ball protection was currently being installed.

The Clerk updated members on the Goosecroft Development lease negotiations.

The Clerk update members on the water main upgrade project, including recent discussions with Sulham Estate and Natta Utilities regarding provision of a water supply to the paddock area.

The Clerk stated that a 45% deposit has been paid to the supplier of the compound behind the barn and that the total cost is projected to be within the approved budget.

The Clerk stated that the ground maintenance contracts have been signed.

The Clerk stated that the first instalment of the precept has not yet been received.

**F&G 25/29      CHAIRMAN'S REPORT**

None.

**F&G 25/30      FINANCIAL INFORMATION**

Members received and noted the following reports:

- Detailed income and expenditure report by project to 28<sup>th</sup> February 2025
- Bank reconciliation for 28<sup>th</sup> February 2025
- Payments made for February 2025
- Direct Debit list February 2025
- Payments over £500 for February 2025

The reports were agreed by all members and the report documentation was initialled by Cllr Wallace.

**F&G 25/31      MOTIONS FOR RESOLUTION**

**F&G 25/31-1**      Cllr Wallace informed members of the most significant proposed changes to the Financial Regulations.

Cllr Wallace agreed to prepare the wording for the motion, including the proposed changes, and that a document with the changes shown would be distributed to all members prior to the May meeting.

Following a proposal from Cllr Nyamie and seconded by Cllr Rolfe it was:

**RESOLVED: To approve and recommend to Full Council the adoption of the updated Financial Regulations, reviewed by members of the Finance and Governance Committee on 13 March, to align with the latest NALC model regulations was AGREED.**

**F&G 25/32      MEMBERS' ITEMS FOR THE NEXT MEETING**

Cllr Wallace requested that members give the Clerk items for the meeting agenda 14 days before the next meeting.

**F&G 25/33**

**DATE OF NEXT MEETING**

Thursday 12<sup>th</sup> June 2025.

**The meeting was formally closed at 6:32 pm.**

**Signed:** .....

**Date:** 12<sup>th</sup> June 2025