

Purley on Thames Parish Council
Minutes of the Finance and Governance Committee Meeting
Held on Thursday 28th August 2025

In the Parish Office, Goosecroft

Commencing 6:30pm and concluding at 7:08pm

Present: Councillors M. Bishop, J. Langford, G. Nyamie, G. Rolfe, R. Wallace (Chairman)

In attendance: Sharon Way (Clerk)

F&G 25/45 APOLOGIES FOR ABSENCE

None.

F&G 25/46 DECLARATIONS OF INTEREST

None.

F&G 25/47 PUBLIC FORUM

No members of the public were in attendance.

F&G 25/48 MINUTES OF MEETING

Cllr Wallace invited comments on the minutes of the meeting held on Thursday 12th June 2025. No comments were made.

Following a proposal from Cllr Rolfe and seconded by Cllr Bishop it was:

RESOLVED: Approval and adoption of the minutes of the meeting, Thursday 12th June was AGREED.

The minutes of the meeting, Thursday 12th June were duly signed by Cllr Wallace.

F&G 25/49 MATTERS ARISING FROM THE MINUTES OF THURSDAY 12th JUNE

The Clerk stated that the application for the solar power feed-in tariff for the bungalow had been accepted.

F&G 25/50 CLERK'S REPORT

The Clerk provided a verbal report.

Regarding AGAR, the Clerk stated that a response is still awaited from PK Littlejohn.

The Clerk stated that the parish accounts are reconciled up to 31st July and that the VAT return for Q4 of 2024/25 financial year was currently being prepared.

The Clerk stated that the financial papers submitted for the meeting cover the period May, June and July 2025.

F&G 25/51 CHAIRMAN'S REPORT

Members discussed the draft Financial and Governance Risk Assessment, previously circulated to members by the Clerk.

Cllr Langford stated that the potential changes to the local authority will affect the risk assessment, and that new risk assessments should be carried out for the alternative scenarios.

Cllr Wallace stated that an issue was the lack of information regarding the proposals, and that the current risk assessment could only reflect the status quo.

Cllr Rolfe stated that consultation meetings will be taking place, prior to the local authorities' submission deadline in November, at which questions can be raised about the proposals by the general public.

F&G 25/52 FINANCIAL INFORMATION

Members received and noted the following reports:

- Detailed income and expenditure report by project to 31st July 2025
- Bank reconciliation for 31st July 2025
- Payments made for May, June and July 2025
- Direct Debit list May, June and July 2025
- Payments over £500 for May, June and July 2025

The reports were agreed by all members and the report documentation was initialled by Cllr Wallace.

F&G 25/53 MOTIONS FOR RESOLUTION

F&G 25/53-1 Following a proposal from Cllr Wallace and seconded by Cllr Langford it was:
RESOLVED: That the Finance & Governance Committee approve the terms of the Goosecroft Extension lease (land south of the Recreation Ground, Beech Road, Purley on Thames) and authorise the Chairman of the Council and the Chairman of the Recreation Committee to sign the lease on behalf of the Parish Council, with the Clerk acting as witness, in accordance with Full Council resolution P 25/99-2 and following the recommendation of the Goosecroft Development Committee was AGREED.

Cllr Wallace agreed to prepare a list of obligations for the parish council under the terms of the lease.

The lease was signed by Cllr Rolfe and Cllr Bishop and witnessed by the Clerk.

F&G 25/53-2 Following a proposal from Cllr Nyamie and seconded by Cllr Bishop it was:
RESOLVED: To approve the draft Financial and Governance Risk Assessment for 2025-2026 and to recommend adoption at the September Full Council meeting was AGREED.

F&G 25/54 DATE OF NEXT MEETING

Thursday 25th September 2025.

The meeting was formally closed at 7:08 pm.

Signed:

Date: 27th November 2025