

Purley on Thames Parish Council
Minutes of the Finance and Governance Committee Meeting
Held on Thursday 27th August 2025

In the Parish Office, Goosecroft

Commencing 4:00pm and concluding at 5:25pm

Present: Councillors R. Wallace (Chairman) M. Abrams, J Evans, J. Langford, G. Rolfe.
In attendance: Sharon Way (Clerk)

F&G 25/55 APOLOGIES FOR ABSENCE
Cllr G. Nyamie.

F&G 25/56 DECLARATIONS OF INTEREST
None.

F&G 25/57 PUBLIC FORUM
No members of the public were in attendance.

F&G 25/58 MINUTES OF MEETING
Cllr Wallace invited comments on the minutes of the meeting held on Thursday 28th August 2025. No comments were made.

Following a proposal from Cllr Wallace and seconded by Cllr Langford it was:
RESOLVED: Approval and adoption of the minutes of the meeting, Thursday 28th August was AGREED with two abstentions.

The minutes of the meeting, Thursday 28th August were duly signed by Cllr Wallace.

F&G 25/59 MATTERS ARISING FROM THE MINUTES OF THURSDAY 28th AUGUST
None.

F&G 25/60 CLERK'S REPORT
The Clerk summarised the main matters covered in the Clerk's Report, previously circulated to members.

The Clerk stated that the Smart Export Guarantee (SEG) application for the bungalow had been approved, but the pavilion and parish office applications were still being processed. Smart meters have been ordered for the parish office and pavilion to facilitate approval at these locations.

The Clerk stated that the interim internal audit report had been received, and that no major issues had been identified.

The Clerk stated that Arena Security had agreed to check that the barn doors are locked as part of their nightly rounds, at no extra cost.

The Clerk stated that the date of commencement of the water upgrade works had not yet been confirmed by Natta, but that this was being chased.

F&G 25/61 CHAIRMAN'S REPORT

None.

F&G 25/62 FINANCIAL INFORMATION

Members received and noted the following reports:

- Detailed income and expenditure report by project to 31st October 2025
- Bank reconciliation for 31st October 2025
- Payments made for August, September and October 2025
- Direct Debit list August, September and October 2025
- Payments over £500 for August, September and October 2025

Cllr Wallace queried the reason for £2500 of expenditure on equipment and machinery under the allotment budget line 4045. The Clerk confirmed that this was for the purchase and installation of the new gates.

The reports were agreed by all members, and the report documentation was initialled by Cllr Wallace.

F&G 25/63 DATE OF NEXT MEETING

Thursday 8th January 2026 subject to change.

F&G 25/64 EXCLUSION OF PUBLIC AND PRESS

Following a proposal from Cllr Langford and seconded by Cllr Rolfe it was:

RESOLVED: To exclude the public and press, pursuant of the Public Bodies (Admissions to Meetings) Act 1960, section 1(2), in order for the council to discuss a confidential matter was AGREED.

The meeting was then closed to the press and public.

F&G 25/65 TO REVIEW AND DISCUSS THE 2026/27 BUDGET

Members reviewed and discussed the 2026/27 budget.

The meeting was formally closed at 5:25 pm.

Signed:

Date:

8th January 2026