

To: The Parish Office, Goosecroft Lane, off Beech Road, Purley on Thames, RG8 8BW or by email to the Administrative Clerk at adminclerk@purleyonthames-pc.gov.uk.

Annual Community Award Nomination Form - 2026

Objective:

The objective of the scheme is to recognise the individual or team who volunteer their time generously to provide outstanding activities for the enjoyment and benefit of the village and community of Purley on Thames.

Key Principles:

- Will be awarded annually, at the Chairman's Reception, to the individual/group/team select based on the following principles.
- Will be a Parish Council managed activity.
- The Parish Council will appoint an officer to coordinate the activity.
- There must be a clearly identifiable individual/group voluntary contribution over one or more years, though it may be 'delivered' through a local organisation.
- Both groups/teams and individuals can be nominated.
- The method of proposing an individual/group/team will be by means of the nomination form only.
- The request for nominations will be published in media that reach as many residents of Purley on Thames as possible.
- Individual nominees must be a resident of Purley on Thames or have been a resident during the past five years.
- Team nomination can include individual who are not residents of Purley on Thames, although Purley on Thames residents must be part of the team.
- All nomination will be considered on an equal basis regardless of the number of nominations for an individual or group.
- Nominations must come from a resident of Purley on Thames, aged over 18, who can nominate any deserving person/group for doing voluntary work.
- Individual Parish Councillors or Officers are not eligible unless they are part of a group/team on which non-Councillors are also serving.
- The Parish Council will evaluate the nominations.
- All nominations are highly respected, and the Councillors will choose a winner from those who have made the most outstanding voluntary contribution.
- The Parish Council's decision will be final.
- Past individual winners can be selected again after 5 years.
- Nominations of individual or teams that receive monetary recompense for the service they provide would only be eligible to be considered in very exceptional circumstances and if agreed by a full Council meeting.
- All nominees to be invited to the Chairman's Reception.
- A trophy will be presented to the selected recipient/team which they will be allowed to retain for 12 months.

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Last date for nominations to be received by the Parish Office is: <insert date>

I wish to nominate:

I believe the above should be given the Purley on Thames Community Award because:

(Continue on separate sheet if required)

Nominees Address

Nominees Email

Proposers Signature:

Proposers Name:

Proposers Address:

Proposers Email

By ticking this box, you agree to any personal details on this form being held on the Parish Council's Community Award database. The database is used solely in the Parish Council's management and administration of the Community Award process, and the information is accessed only by Parish Council staff and councillors and will not be shared with any third parties.